

JENNIFER M. GRANHOLM  
GOVERNOR



STATE OF MICHIGAN  
DEPARTMENT OF CIVIL SERVICE

JAMES D. FARRELL  
DIRECTOR

CIVIL SERVICE COMMISSION

SUSAN GRIMES MUNSELL,  
CHAIRPERSON  
F. THOMAS LEWAND  
SHERRY L. McMILLAN  
JAMES P. PITZ

May 29, 2007

Mr. Edward A. Timpf, Administrator  
Financial Operations Division  
Michigan Department of Transportation  
425 West Ottawa Street  
Lansing, Michigan 48909

Dear Mr. Timpf:

For fiscal year 2006, the Department of Civil Service was a recipient of state transportation funds. Attached is the annual report in support of Public Act 158 of 2005 (Section 504) and the Reporting Requirement – Attachment A form.

If you have any questions or need additional information, please feel free to contact me at (517) 335-0323.

Sincerely,

A handwritten signature in cursive script that reads "Penny A. Wright".

Penny A. Wright  
Chief Accountant  
Budget and Financial Services

Attachments

**DEPARTMENT OF CIVIL SERVICE**  
**FISCAL ANALYSIS**  
Year Ended September 30, 2006

**FUNDING SOURCES:**

**Funding - Current Appropriation Year (2006):**

1% Sources of Funding:

GFGP - Share of 1% \$ 7,102,400

State Restricted 1% Funds \$ 8,779,999

Local 1% Funds 1,002,061

Federal 1% Funds 1,295,051

IDG, 1% Special Funds 1,120,007

Private 1% Funds 5,467

Subtotal 12,202,585

Other Sources of Funding:

State Sponsored Group Insurance \$ 6,150,529

Human Resources Optimization User Fees \$ 2,818,715

Training: Miscellaneous 601,139

Received from MDOT 303,488

Freedom of Information 567

Subtotal 9,874,438

Total AY 2006 Funding \$ 29,179,423

**Encumbrances Carried Forward from Prior Years:**

Appropriation Year 2005 \$ 6,500

Appropriation Year 2004 11,200

Appropriation Year 2002 44,686

Total Encumbrances Carried Forward \$ 62,386

**Total Fiscal Year 2006 Funding Sources \$ 29,241,809**

**DISTRIBUTION OF FUNDS:**

**Expenditures - Current Appropriation Year (2006):**

Executive Administration \$ 9,785,753

Office of Chief Deputy Director 8,226,458

Office of Deputy Director 8,599,562

Bureau of Audit & Compliance 1,921,381

Subtotal \$ 28,533,154

Legislative Assigned Programs:

Board of Ethics \$ 1,541

State Officers Compensation Commission -

Subtotal 1,541

Total AY 2006 Expenditures \$ 28,534,695

**Expenditures - Prior Year Encumbrances:**

Appropriation Year 2005 \$ 6,500

Appropriation Year 2004 7,660

Appropriation Year 2002 44,686

Total Prior Year Encumbrances Expended \$ 58,846

**Encumbrances (Carry Forward to FY 2007)**

Appropriation Year 2006 216,021

Total Encumbrances \$ 216,021

**Lapses - General Fund/General Purpose**

Appropriation Year 2006 428,707

Appropriation Year 2004 3,540

Total Lapses \$ 432,247

**Total Fiscal Year 2006 Distribution \$ 29,241,809**

**Note:** Remaining appropriation lapse equals uncollected restricted revenue of \$3,813,415  
Preceding fiscal year (FY05) 1% aggregate payroll totals \$41,703,470

## Reporting Requirement - Attachment A

Agency Name: CIVIL SERVICE  
Report of Spending as of September 30, 2006

<u>Description of Services (by Fund)</u>	<u>Amount Received (a)</u>	<u>Expenditure (b)</u>	<u>Encumbrances</u>	<u>Unallotted Appropriation</u>	<u>***Amount of Difference (c)</u>	<u>Amount Returned</u>	<u>Explanation (d)</u>
Blue Water Bridge Fund	\$ 24,301	\$ 22,099	\$ -	\$ -	\$ 2,202	\$ 2,202	DCS refunded excess revenue
State Trunkline Fund	\$ 2,422,890	\$ 2,203,335	\$ -	\$ -	\$ 219,555	\$ 219,555	DCS refunded excess revenue
Comprehensive Transportation Fund	\$ 81,031	\$ 73,689	\$ -	\$ -	\$ 7,342	\$ 7,342	DCS refunded excess revenue
State Aeronautics Fund	\$ 51,904	\$ 47,200	\$ -	\$ -	\$ 4,704	\$ 4,704	DCS refunded excess revenue
Total	\$ 2,580,126	\$ 2,346,323	\$ -	\$ -	\$ 233,803	\$ 233,803	

Completion of this form is required by all state agencies receiving Transportation-related funding for services provided to MDOT. It must be completed and submitted two months after publication of the state of Michigan comprehensive annual financial report.

(a) The Amount Received column should represent the amounts included in the Memorandum of Understanding.

(b) The Expenditure column should include cash and accrued expenditures for all services provided to the Transportation-related funds regardless of whether they were billed to or not paid for with transportation-related funds nor included as part of the MOU/contract.

(c) The Difference column is the contract amount less the expenditures and encumbrances. A positive difference indicates the agency received more Transportation-related funding than they had expended. A negative difference indicates the agency did not receive enough funding to cover its expenditures.

**\*\*\*If there is a difference (positive or negative), the reason for the difference must be explained in column d.**

*Please submit this form to Yvonne Austin, MDOT - Financial Operations Division, at [austiny@michigan.gov](mailto:austiny@michigan.gov).*